

September 12, 2017

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon.

Members present: Marc Dick, Dean Koch, Charles Liesinger and Ralph Dybdahl.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the proposed Agenda. Auditor Sherman noted that Sharon Kinzley won't be able to meet with them at 11:00. Motion made by Koch to approve the Agenda as modified. Second by Liesinger and motion carried.

The minutes from the August 22nd meeting were sent to Board members for review prior to publication. Motion made by Liesinger to approve the minutes for publication. Second Dick and motion carried.

Commissioner Reports: none.

Mic Kreutzfeldt, Hwy Supt, informed Board that the estimate to repair bridge #63-122-000 on the Turner/McCook County line is \$61575.00 (McCook County responsible for half). Motion was made by Dybdahl, to declare fixed asset #819, 1991 Mack Semi Tractor, and fixed asset #795, 1998 Ford F250 Truck with Service Body, as surplus property, appraisals on file at Auditor's Office; items to be sold by sealed bids at 9:30 a.m. on Tuesday, October 10th. Second made by Koch and motion carried. Kreutzfeldt presented utility permits for approval. Following review, motion was made by Dick to approve 3 Water Utility Permits for TM Rural Water for crossings to new homes. Locations of installation: 26761 453 Ave, 43838 252 St and 43596 252 St. Second made by Koch and motion carried. Motion was made by Dick to approve Electric Utility Permit for Southeastern Electric. Location of Installation: cell tower S of I-90 on 445 Ave. Preliminary Engineering BIG Grant for Bridge #44-010-185 has been awarded. Kreutzfeldt informed the Board that Jim Fecko resigned his position effective September 7th. Kreutzfeldt reported that the 20-Year Transportation Plan has been completed and the proposed 5-Year Transportation Plan mirrors it. Current projects include fall mowing and hauling gravel.

Motion made by Koch to convene as Drainage Commission. Second made by Liesinger and motion carried.

At 9:30 a.m. a Drainage Hearing was held to receive input concerning request application D17-016. Jerry Gottlob, applicant, and Todd Tuschen were present. Kreutzfeldt explained that not all downstream landowner signatures were obtained. Tuschen rents the downstream land without signatures. The Drainage Board and Drainage Administrator Kreutzfeldt did receive letters from John A Eickman stating concern that the water drained from Gottlob's property will cut across cropland. Motion was made by Dick to table decision until 9:30 a.m., September 26th, allowing Gottlob time to research extending tile past cropland in question and Tuschen time to check with landowners. Second was made by Liesinger and motion carried.

Drainage Administrator Kreutzfeldt presented the following drainage permit application, noting that downstream landowner signatures were obtained and he has signed off on it:

D17-018 Paul Raap N2NE4 33-103-53

Drainage Administrator Kreutzfeldt presented the following drainage permit application that will need signature of the Chairman because of inter-county significance with Hanson County. Hanson County Drainage Administrator has no opposition to the issuance of this permit; D17-017, Don Rowley, SW4 6-102-56. Motion was made by Liesinger to authorize Chairman Gordon to sign the permit. Second made by Dybdahl and motion carried.

Kreutzfeldt presented information on a Hutchinson Co drainage permit application requesting McCook Co approval because it is of inter-county significance; outlet location in NW4NW4 8-100-56. Motion was made by Liesinger to approve the application pending an additional downstream landowner approval (SW4 36-101-56) in McCook County, with notice being sent to the Hutchinson County Drainage Administrator and applicant. Second made by Koch and motion carried.

The Board reconvened as Board of County Commissioners.

At 10:00 a.m. the Commission convened to the Community Room to attend a portion of the 5-Year Transportation Plan Meeting.

Motion was made by Koch to convene as Planning Commission. Second made by Dybdahl and motion carried.

At 10:30 a.m. a Rezone Hearing was held to receive input concerning request to rezone property from Lake Residential to Agricultural. Applicant: Jeremy Begemann. Legal description: SW4SE4 and SE4SW4 3-102-53. Joel Begemann was present. Tracy Hofer, Zoning Administrator, presented application for rezone. Following discussion, motion was made by Dick to recommend approval of the rezone request to the County Commissioners. Second was made by Liesinger. Ayes: Dick, Liesinger, Koch, Dybdahl and Gordon. Nays: none. Motion carried.

The Board reconvened as Board of County Commissioners.

At 10:40 a.m. the first reading of Ordinance 2017-03, an Ordinance Rezoning Property, from Light Industrial to Agricultural, was held. Applicant: Golden View Colony. Legal description: Cemetery in N150' of E291' of Tract 1 Stahl Addition in SW4 27-102-55. Tracy Hofer, Zoning Administrator, was present. No one appeared for the reading. Motion made by Liesinger to approve 1st reading of Ordinance 2017-03 and set 10:40 a.m., September 26th, as time for 2nd reading and adoption. Second was made by Dick. Ayes: Liesinger, Dick, Koch, Dybdahl and Gordon. Nays: none. Motion carried.

Motion made by Koch, second Liesinger, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 8/27/17 and 9/10/17: NOTE: 9/10 payroll includes OT pay due law enforcement deputies per audit performed by Dept of Labor Wage and Hour Division. Commissioners 1461.55 mileage 147.84, 1461.55; Auditor 3126.04, 2902.04; Treasurer 3500.54, 3700.04; States Attorney 2379.42, 2379.42; Custodian 1231.35, 1231.35; Dir of Equalization 4147.50, 4193.66; *DJ DeKnikker, step increase 1200/year* Register of Deeds 2916.04, 2902.04; Veterans Service Officer 518.00, 98.00; Sheriff 7132.40, 9133.93, travel expense 10.40; Contract Law 4407.69, 8352.10; Care of Poor 230.77, 230.77; Welfare 175.00, 98.00; Community Health Nurse Secretary 1176.23, 1176.23; Extension 784.00 travel expense 15.58, 616.00; Weed 365.38, 535.67; Drainage 307.69, 307.69; Planning & Zoning 307.69, 307.69. SD Remittance Center, lab service 135.00; Grand Jury, fees & mileage 524.76; A & B Business Solutions, office supplies 594.65 copier contract 36.35; Keith Aden, VSO dues 40.00 training expenses 421.10; Affordable Auto Body, law enforcement vehicle parts & repair 2475.79; AMG Rural Clinics, employee physical 176.00; AutoEx, auto service & supplies 694.75; Avera McKennan Hospital, mental health hold 700.00; Avera Queen of Peace, blood alcohol service 200.00; Best Western of Huron, lodging for State Fair 624.00; Card Service Center, dog food 41.28 postage & auto fuel 37.76 DARE supplies 3.20; Chesterman Co, water 84.00; City of Bridgewater, September ambulance appropriation 3311.91; Sena Dover, mental health evaluations 200.00; FedEx, shipping charges 21.84; Mike Fink, August expenses 254.86; Freeman Regional Health Services, blood alcohol 38.00; Fremar LLC, roundup 31.00; Galls LLC- DBA Neve's, law enforcement uniforms/supplies 847.56; Kathryn Heumiller, blood alcohol draw 100.00; Hillyard/Sioux Falls, custodial supplies 250.90; Lincoln County Treasurer, mental health expense 18.80; Marco Technologies, monthly copier contract 42.49; McCook County EMS, September ambulance appropriation 8168.36; McCook County Publishers, publishing 2082.64; McCook County Treasurer, postage 609.36; McCormick Motors, law enforcement vehicle service & supplies 223.17; McLeod's Printing, office supplies 512.97; Microfilm Imaging Systems, scanning equipment rent 469.00; Mid-American Research, custodial supplies 231.33; MidAmerican Energy, utilities 32.85; Mitchell Regional Ambulance, care for 3 prisoners 3124.50; Noll Collection Service, lien collection fees 104.50; Office Depot, office supplies 42.97; Alicia Petersen, State Fair expenses 284.87; Puthoff Repair, oil filter 15.00; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 87.48; Salem Community Drug, batteries 24.84; Salem Farmers Market, breakroom supplies 17.94; Salem Lumber, paint 240.43; Salem Sales, fuel 83.56; Salem Special, letterhead & window envelopes 145.00; SD Achieve, services for 5 residents 300.00; Stacey Sieverding, State Fair expenses 117.99; Sioux Falls Humane Society, animal services 84.75; Sperling Repair, weed truck repair 1203.45; Steve's Tire & Service, towing law enforcement vehicle

134.00; Total Stop Food Store, care of poor-gas 42.65; Triotel Communications, telephone/internet service 777.22, Tyler Technologies, financial software training 250.00; Verizon Wireless, cell phone service 196.07, internet modem service 255.66; Wash N Go, car wash tokens 70.00; Xcel Energy, utilities 885.60; Zapp Hardware, supplies 70.80, extension cord 13.99.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 8/27/17 & 9/10/2017: Hwy Dept 21388.36, 19015.22. Brock White Co, supplies 96.25; Butler Machinery, parts 2628.07; Campbell Supply, tools 23.61; Card Service Center, fuel & supplies 127.38; Central Farmers' Cooperative, tire repair & supplies 213.00; Diesel Machinery Inc, repairs 427.59; GCR Tire Centers-TDS, tires 427.59; Gessner Welding & Repair, labor 4500.00 supplies 6.50; McCook County Publishers, publishing 14.00; MidAmerican Energy, utilities 17.19; Northern Truck Equipment, tow ring 153.26; Pomp's Tire Service, scrap charges 51.00; Puthoff Repair, supplies 271.51; RBS Sanitation, garbage service 56.25; Salem City, utilities 123.75; Salem Lumber Co, supplies 74.22; Southeastern Electric, utilities 33.13; Stern Oil Co, gas/fuel 13514.50; Sturdevant's Auto Supply, supplies 391.50; Triotel Communications, telephone/internet service 100.31; United Laboratories, tar remover 812.76; Verizon Wireless, cell phone service 96.21; Xcel Energy, utilities 513.31; Zapp Hardware, supplies 227.93.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 219.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 8/27/17 & 9/10/2017: EDS Director 1351.85, 1351.85. Brad Stiefvater, August mileage 83.16; Triotel Communications, telephone & internet service 86.58.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 8/27/17 & 9/10/2017: Sheriff Secretary/Dispatcher 173.08, 173.08.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging Systems, scanning equipment rent 123.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 8/27/17 & 9/10/2017: Dir of IRS, county share of FICA 3508.98, 3412.68 Medicare 820.66, 798.16; SD Retirement System, county share of retirement contribution, 3203.14, 3493.38; Wellmark BCBS of SD, county share of health insurance premiums 5749.70..

The Auditor's Account with the County Treasurer for the month of August 2017: deposits in banks, \$5,545,490.20; cash to deposit, \$1,206.27; checks to deposit, \$18,833.34; CC payments, \$735.37; Cash Items (postage) \$609.36; Treasurer's Cash, \$960.64; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$6,368,785.18.

Brad Stiefvater, EDS Director, met with the Commission to discuss the FFY2018 Emergency Management Contract. Stiefvater noted that the revenue program is on the chopping block and even if it isn't cut, it will surely be less. Stiefvater added that if the dollars helped the County he would recommend that the County participate, but he feels that this is a deteriorating program and it will cost more than revenue received to send people to training. Stiefvater said he'd rather work on grants/program's that benefit the county and actually matter. The County can get back into the contract at a later time, if the Board chooses to. Motion was made by Koch to not sign the 2018 State & Local Agreement Sub-Recipient Agreement. Second made by Liesinger and motion carried. Stiefvater informed the Board that McCook County Search & Rescue Team received a \$1000 donation for time and cost of operation to divert traffic at US81 and 261st St, when a wind tower trailer broke. Stiefvater also informed the Board that McCook County received a Homeland Security Grant award in the amount of \$59,150.00 for the purchase of 14 radios.

At 11:30 a.m. the Provisional Budget Hearing was held as advertised. No one appeared for the hearing. Auditor Sherman noted changes needed due to not signing the 2018 Emergency Management Contract; decrease EDS grant revenue \$20,000 and increase "cash applied" to EDS Fund. Will review "cash applied" along with "transfers in" and make changes prior to adoption of Annual Budget at September 26th meeting.

Commissioner Dick left the meeting at this time.

Suzanne Starr, Director of Policy and Legal Services Unified Judicial System, met with the Commission to explain and discuss the Rural Attorney Recruitment Program. Jennifer English was introduced to the Board as an applicant in the program. Starr explained that the County would be responsible for 35% of \$12,500 or \$4,375/year for 5 years for a commitment of \$21,875 and the fee is paid directly to the participant. Koch asked English if she'd introduced herself to local attorney's with regard to working with someone as a mentor. English said that she has not, but will be doing that. No action was taken at this time.

Motion made by Liesinger to declare fixed asset #951-A, Swintec 2600 typewriter, surplus as it is no longer functional. Second made by Dybdahl and motion carried.

The following building permits were issued the month of August, 2017:

17-056	Corey Kramer	20x25 addition to home	Tract 1 of Townsend Addn in NE4 2-101-54
17-057	Ryan & Jeannie Bevier	new home	Sherard Tract #1 in SE4 35-101-53
17-058	James & Catherine Robertson	finish basement	Lots 33-39 Battle Creek Shores 34-102-53
17-059	Ernest Christensen	42x42x24 grain bin	SE4 1-104-54
17-060	David Fendrich Trust	42x42x24 grain bin	NE4SE4 22-103-55
17-061	Larry & Susan Kappenman	28x32x9 garage	Tract 11 of Johnson's Addn in SW4 10-102-53
17-062	Mickey Ihnen & Brandi Fincher	12x40x8 farrowing barn	Lot 1 Raabe Addn in SE4 32-104-53
17-063	James & Lynn Gottlob	14x24 addition to house	S2SW4 31-103-55
17-064	B J & C Enterprises LLC	48x48x36 grain bin	SW4 29-101-55
17-065	Paul & Teresa West	10x11 deck extension	Lot 3 Sunset Bluffs Addn W2SW4 35-102-53
17-066	Gary & Karen Schallenkamp	50x104 cattle shed w 18x104 leanto	SW4 Ex Relicted Lot 2, Govt Lots 6&7 & Lot H-1 01-102-56
17-067	Jay & Sarah Oberg	new home	S400' of the E545' of SE4 13-104-53
17-068	David & Patricia Sexton	remodel exterior of existing home	Lot A of Schmeichel's Addn SE4 21-104-55

Motion made by Dybdahl to authorize Chairman Gordon to sign a Business Services Agreement with Alternative HRD for HR services; \$120/hour, including updating employee handbooks, compensation study and miscellaneous HR projects. Second made by Liesinger and motion carried.

The August Law Enforcement Report was noted and filed.

The August SEFP Report was noted and filed.

The August Clerk of Courts Report was noted and filed.

Auditor Sherman presented information from TechSolutions for a laptop for the Food Pantry; cost of \$899. Sharon Kinzley, Food Pantry Coordinator, reported that a \$1000 remains from the grant; a freezer has been purchased. Kinzley would like to put \$500 toward a laptop and place the \$500 balance in the bank, saving it for unanticipated expenses. Following discussion, the Board noted that the \$1000 should be put toward the laptop, the reason the grant was applied for; adding that if a need arises, the County can assist with unexpected expenses that may come up. Auditor Sherman will contact Kinzley to give her the Board's input.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in August. A Repayment Contract was sent to the individuals who received rent assistance.

Mike Fink, States Attorney, and Carol Lauer, Treasurer, met with the Commission to discuss tax deed proceedings and moving forward. Lauer said there are 15 properties to be taken and noted that no law changes will be made until the 2018 legislative session.

The Commissioners agreed that it's time to move forward with this.

The meeting adjourned subject to call.

Dated this 12th day of September, 2017.

Steve G Gordon _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County

